

RUSSELL COUNTY
 STATE/COUNTY BUSINESS LICENSE
 1000 BROAD STREET P. O. BOX 700
 Phenix City, AL 36868
 (334) 298-7979

CHECK ONE <input type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> PROPRIETORSHIP <input type="checkbox"/> OTHER				
NAME OF BUSINESS		BUS PHONE NUMBER		
BUSINESS LOCATION ADDRESS		CITY	ST	ZIP
MAILING ADDRESS		CITY	ST	ZIP
OWNERS, PARTNERSHIPS, AND/OR PRINCIPALS		ATTACH A COPY OF DRIVERS LICENSE		
NAME/TITLE AND ADDRESS	SOC SEC #	BIRTH	DR. LIC #	PHONE #
1.				
2.				
3.				
BUSINESS TYPE - CHECK ALL BOXES THAT APPLY				
<input type="checkbox"/> AUTOMOBILE SALES				
<input type="checkbox"/> CONTRACTOR Enter Estimated gross receipts:				
<input type="checkbox"/> COMPUTER SALES <input type="checkbox"/> ELECTRONICS <input type="checkbox"/> FOOD Enter seating capacity:				
<input type="checkbox"/> GASOLINE SALES Enter # of pumps: <input type="checkbox"/> LOUNGE				
<input type="checkbox"/> MANUFACTURER Enter amount of capital investment:				
<input type="checkbox"/> POOL TABLES Enter # of tables				
<input type="checkbox"/> PROFESSIONAL Enter type:				
<input type="checkbox"/> SERVICE Explain type of service:				
<input type="checkbox"/> SOFT DRINKS - Check One: <input type="checkbox"/> Dispensed / Tap <input type="checkbox"/> Cans/Bottles <input type="checkbox"/> Both				
<input type="checkbox"/> TOBACCO - CHECK ONE: <input type="checkbox"/> RETAIL <input type="checkbox"/> WHOLESALE				
<input type="checkbox"/> TRANSIENT VENDOR - Do you have a transient license in another county in Alabama?				
<input type="checkbox"/> VENDING MACHINES -- AMUSEMENT Enter # of machines				
<input type="checkbox"/> VENDING MACHINE -- DISPENSE PRODUCT Enter amount of capital investment:				
<input type="checkbox"/> OTHER - DESCRIBE IN DETAIL				
IS BUSINESS LOCATED IN <input type="checkbox"/> CITY LIMITS <input type="checkbox"/> POLICE JURISDICTION <input type="checkbox"/> OUTSIDE				
START DATE OF BUSINESS IN RUSSELL COUNTY:		#OF EMPLOYEES:	FEIN:	
DO YOU HAVE OTHER SALES LOCATIONS IN ALABAMA?				
<i>I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.</i>				
SIGNATURE:		TITLE:	DATE:	
OFFICE USE ONLY				
CODE SECTIONS:		LICENSE #:	CLERK:	
FREQUENCY: <input type="checkbox"/> ONE TIME EVENT <input type="checkbox"/> MONTHLY EVENT		<input type="checkbox"/> PERMANENT		

Alford M. Harden, Jr. ~ Judge Of Probate

1000 Broad Street; P. O. Box 700
 Phenix City, AL 36868-0700
 (334) 298-7979

APPLICATION FOR OBTAINING / RENEWING A RUSSELL COUNTY BUSINESS LICENSE

PLEASE PRINT LEGIBLY!

1. Complete the following information:

E-MAIL: _____

FEIN or SSN : _____

DBA Name of Business: _____

Mailing Address: _____

Business Address: _____

Type of Business: _____ Telephone: _____

Owner Name (If sole proprietorship/ partnership): _____

2. Find the license fee(s) that apply to your business on the enclosed schedule of license fees.

List in the spaces below the section number, description and associated fee for each type of license required for your business activity. Enter the total due in Column F. You may attach a separate sheet if more space is needed. **PLEASE INCLUDE COPIES OF ALL STATE, CITY, COUNTY AND/OR HEALTH PERMITS!** *For gross receipts definition, please see prior page.*

A - Gross Receipts*	B - Section Number	C . Description of License	D. License Fee	E. Issuance Fee	F. Total License Fee
				\$7.50	
				\$7.50	
				\$7.50	
				\$7.50	
				\$7.50	
				\$7.50	
3. Sub-Total - License Fees Due					
4. Late Payment (0.75% Interest per month late and 11.25% Penalty If paid in December otherwise 22.5% Penalty thereafter, Only apply penalties and interest to the total of column "D" and not to the issuance fee. If you received a citation, add an additional \$75.00) Need Help? Call our office and we will be glad to assist. RATES ARE FOR 2011-2012 ONLY!					
5. Compute Total Amount Due					

6. Sworn Statement. If your business is subject to a license where the amount to be paid depends on the amount of sales or receipts, please complete the sworn statement below. I, the undersigned, hereby affirm that the amount of gross receipts is required for disclosure in order to obtain a Russell County business license under the section number(s) listed above. I understand that Russell County, or its auditors, may require proof as to the actual amount sworn to above and that Russell County may require submission of books of accounts for inspection and examination. If you have more than one section that requires gross receipts, please list separately.

Signed _____ Date _____

7. Make your check payable to Judge of Probate. Mail your check and this form to:

Alford M. Harden, Jr. Judge of Probate
 PO Box 700
 Phenix City AL, 36868