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**NOTARY PUBLIC**  
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1. **Applicant** must be a registered voter (**19 OR OVER**) or resident alien (Babcooke v. Duncan, 486 So. 2d 431, Ala. 1986) in RUSSELL COUNTY where this application is made. **Code of Alabama 1975, 36-20-2.**

2. **Applicant** must be **bonded** to the State of Alabama in the amount of **\$25,000.00**. The bond must be for four years. (**Code of Alabama 1975, 36-20-2 and -31.**) Surety bonds must be issued by a surety company licensed to do business in Alabama.

Exceptions to accept property bonds must be approved by the Judge of Probate. Each property owner will be required to acknowledge a lien may be recorded against each property owner who so obligates themselves in addition to recording the official bond. Each property owner must have real property in RUSSELL COUNTY valued at \$25,000.00 in excess of any and all mortgages, liens, judgments, and easements and each owner promises to maintain such excess at all times for the four years.

3. **Applicant** must complete application information and have **three character references** shown by the signatures and addresses of each character reference (not required to be same persons as property owners).

4. **Applicant** must sign three times: (1) notary application, (2) bond, and (3) oath.

5. Fee for appointment in Russell County is **\$30.00**. **Code of Alabama 1975, 12-19-90(40) and Code of Alabama 1975, 36-20-1 and Act 598.**

6. **Notary Seal must** be used for authentication of official acts. **Code of Alabama 1975, 36-20-4 and -32.** Seals can be supplied by office supply companies at applicant's expense.

7. A notary public **must maintain a register of official acts** and the register will be given to the Probate Judge upon death, resignation, moving to another county or state, or as required by the Probate Judge. **Code of Alabama 1975, 36-20-7 and -8.**

8. Notary appointed for Russell County must act as a notary only within RUSSELL COUNTY. STATE AT LARGE notaries may act as a notary throughout the STATE OF ALABAMA AT LARGE. The acts performed by a notary **are legal only if done within the confines** of the geography of the county or the state, as applicable.

9. A notary public **vacates office** if residence is changed to **another county** other than the county of original notary appointment. A notary so vacating will have to reapply in the county of residence to become a notary public after vacating office in a former county. Such re-application will be for a new appointment with full costs.

10. Any person who acts after authority has expired or without authority is subject to imprisonment upon conviction. **Code of Alabama 1975, 36-20-11.**

11. The common law concerning notary publics governs the conduct of the office. See **66 C.J.S. Notaries or 58 AmJur 2d. Notaries Public.** These references are available in the Russell County Law Library located on the second floor of the Courthouse at the east end.

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**NOTARY PUBLIC**

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**APPLICATION**

Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Judge of Probate

Russell County, Alabama

Dear Sir,

Check one below:

I am a qualified elector (voter) in District \_\_\_\_ Precinct \_\_\_\_ OR  
 I am a legal alien residing in RUSSELL COUNTY. (Resident alien card # \_\_\_\_\_)

I know the duties and obligations of the office of Notary Public and hereby make application for appointment as:

1.  Notary Public for State at Large      OR      2.  Notary Public for Russell County

Race: \_\_\_\_\_ Date of Birth: \_\_/\_\_/\_\_

Yours truly,

\_\_\_\_\_  
(Signature of Applicant)

The undersigned electors and citizens of RUSSELL COUNTY, Alabama recommend the above signed person residing within RUSSELL COUNTY as being a person of integrity and suitable to fill the office of Notary Public of this County or of Notary Public for State at Large. All names and addresses of character references must be legible.

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

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**NOTARY PUBLIC**  
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**OATH OF OFFICE**

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Alabama, so long as I continue a citizen thereof; and that I will faithfully and honestly discharge the duties of the office upon which I am about to enter to the best of my ability. So help me God.

\_\_\_\_\_

STATE OF ALABAMA

RUSSELL COUNTY

SWORN TO AND SUBSCRIBED before me, this \_\_\_\_ day of \_\_\_\_\_, 20.

\_\_\_\_\_  
Alford M. Harden  
Judge of Probate

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**NOTARY PUBLIC**  
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**PROPERTY BOND**

STATE OF ALABAMA

RUSSELL COUNTY

KNOW ALL PERSONS BY THESE PRESENTS:

That I, \_\_\_\_\_, as principal, and  
(Applicant and Principal)

(1) \_\_\_\_\_  
Name Address (Property Tax ID: 57-\_\_\_\_\_)

(2) \_\_\_\_\_  
Name Address (Property Tax ID: 57-\_\_\_\_\_)

(3) \_\_\_\_\_  
Name Address (Property Tax ID: 57-\_\_\_\_\_)

as sureties, are held firmly bound unto the State of Alabama in the penal sum of Twenty Five Thousand (25,000) Dollars, for the payment of which will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, ON THIS PUBLIC RECORD AND IN THE RECORD OF LIENS.

Sealed with our seal and dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. The condition of the above obligation is such that, WHEREAS, the above bound \_\_\_\_\_ has been duly APPOINTED to the office of NOTARY PUBLIC, RUSSELL COUNTY / STATE AT LARGE.

NOW, THEREFORE, if the said \_\_\_\_\_ shall faithfully discharge the duties of such office during the time he / she continues therein, or discharge any of the duties thereof, then this obligation shall be void, otherwise, to remain in full force and effect.

\_\_\_\_\_  
(L.S.)  
Principal

\_\_\_\_\_  
(L.S.)  
Surety

\_\_\_\_\_  
(L.S.)  
Surety

\_\_\_\_\_  
(L.S.)  
Surety

Taken and approved the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Judge of Probate